

TINICUM TOWNSHIP LIBRARY BOARD MINUTES

July 27th, 2017

Attending: **John Anderson** **Angela DeMarco**
 Linn Anderson **Michelle Hummel**
 Joan Casel **Carol Parsons**
 Patricia Coleman **Bev Simpkins**

Guests: **Art Perdunn** **Pat Barr**

The meeting was called to order at 7PM by President Bev Simpkins.

Roll call was taken as there were guests at the meeting.

PUBLIC FORUM:

Art Perdunn once again stated that the library was unable to obtain a book at his request. It was then explained to him that whenever possible, items requested that are not available at TMPL or through DCLS can often be obtained through Access PA. Access PA is a service that TMPL has opted to provide, which although in previous year had been provided through funding from DCLS, now required a yearly lump sum fee taken from the library operating budget.

Mr. Perdunn also stated that he is unable to use a computer when he comes in to the library because they are being used to children. Director Parsons explained that the usage of computers was on a first come, first serve basis. In addition, we do not have enough computer usage to warrant receiving an additional computer from the county. Each individual using a computer is assigned a specific amount of time and if someone is waiting after their time has been used, they are asked to let another use it.

Mr. Perdunn also stated that recently when he was using a computer, it froze and there was a pop-up warning of a possible virus. The librarian responded to the problem by shutting down the computer and restarting. Mr. Perdunn wanted to know why it was happening and why it was handled that way.

Mr. Perdunn brought up a theft problem stating that DVDs were not returned by a patron and then that patron was able to still check out another DVD. The librarian explained the overdue/non-returned item policies.

A list was given to the board from Art of items he would like to see at the library-as follows:

- Ipads to be used by the public
- Adult movie nights
- Women's self-defense course
- First aid/CPR course

- Gift basket raffle

At a previous meeting in March, Art suggested that the adult programs should be on a Saturday. The upcoming event, Sr. Stephens talk entitled “I Want My Mummy,” has been scheduled for Saturday, October 7th at 1PM. This even will take place in the community room at Town Hall.

Linn Anderson made a comment to Art regarding his comment about the library director, Carol Parsons. As Linn stated, Carol works very hard for the library and its patrons and Linn does not understand why Art is so critical of Carol.

The minutes of the previous meeting (May 25th, 2017) were approved.

PRESIDENT’S REPORT:

6 of the 7 active members of the board of trustees attended the commissioner’s meeting on July 17, 2017, on behalf of Carol Parsons due to issues being brought up by a patron of the library.

President Simpkins attended the DCLB meeting at Swarthmore Library on June 1st.

LIBRARY DIRECTOR’S REPORT:

PROGRAMS:

- Early Day Movies: May 24th the library showed “The Secret Life of Pets” with 20 in attendance.
- Mystery Book Club: Meets the 2nd Wednesday of the month with attendance ranging from 6-8.
- Preschool Storytime: Meets on Fridays and attendance varies between 6-10 children.
- Knitting/Crochet Club: Meets on Thursdays at 6PM with attendance ranging from 6-8.
- Lazaretto Friends Group: Meets the 2nd Thursday of every month with 4 attending.
- Tincum School First Graders had their field trip to the library on June 7th and 8th.
- Summer Reading Club kickoff with Brian Richards was on June 21st and had 20 adults and 55 children in attendance.
- The Summer Reading Club has been well-attended on Wednesdays throughout June and July, with attendance ranging between 26 and 42 children.
- Interboro Mystery Reader: Took place on July 12th with 12 attending and July 17th with 15 attending. Different teachers and administrators will continue to offer this on Mondays throughout August.
- Science in the Summer took place the week of July 17 with 24 children in attendance.
- The vegetable garden has continued to thrive quite well and the children attending SRC enjoyed learning about the plants and how gardening helps to “Build A

Better World.” Patrons are welcome to take small quantities of produce, and if they choose, they can leave a donation. All donations will be given to a local food pantry “Loaves and Fishes” in Prospect Park. We wanted to pass on our good fortune of receiving this grant from Tyler Arboretum by giving back to the less fortunate in our community.

MEETINGS/WORKSHOPS:

- Carol attended the director’s Meeting on Thursday, June 15th

BUILDING UPDATES:

- The township gave the go-ahead on getting the carpets cleaned by Jim Dukenfield, and we can look forward to the bill which will be sent directly to the township when the work is completed. It is scheduled to be done on August 15th.
- Commissioner Pat Barr stated the he would look into whether the basement of the library could be made handicapped accessible.

OTHER NEWS:

- The generous amount of \$20,000 has been received by the estate of Jayne Phillips.

UPCOMING EVENTS:

- Fun Children’s Safety program will be held on August 2nd @ 11AM
- Early Movie Day: tentative date of September 27th
- Mystery Book Club: August 9th and September 13th @ 6:30PM
- Cookbook Club: September 20th @ 6PM
- Preschool Storytime: Fridays @ 11AM
- Knitting/Crochet Club: Thursdays @ 6PM
- Adult Yoga: Returning Mondays @ 6:30PM beginning September 11th
- “I Want My Mummy”: October 7th @ 1PM
- Creepy Corner Halloween Fun: October 26th @ 6:30PM
- Book Sale: Starts November 4th and concludes with \$1 bag day on November 11th

OTHER BUSINESS:

- The board discussed making the basement of the library handicapped accessible. While the main floor of the library is, the basement where we usually host speakers and there is plenty of room is not. When Dr. Phillips did his lecture on May 24th, there was a gentleman who had problems getting down the 9 or so steps to the basement level. Director Parsons was considering using the corner of the main floor (which would require furniture being moved), however after checking this out, it was determined only about 30 people would fit in there, and there were 45 people who attended the May 24th event. A

suggestion was made for Carol to contact David Schreiber at Town Hall and see if the library could use the community room for Dr. Phillips upcoming lecture, assuming, of course, the room is not scheduled for another function.

- Director Parsons also informed the board that bill Moller from Tinicum Township will be giving a talk on Hog Island on October 18th at 6:30PM.
- The next item discussed was the very generous donation received by the library from the estate of Jayne Phillips. Director Parsons spoke to Anna Mae Duncan, Jayne's daughter-in-law, to try to decide what the library could do in recognition of this donation. Anna Mae told Carol that Jayne loved art and Carol suggested that we find a painting or print of a painting that could be framed in the library and a plaque could be put under the painting to indicate the donation. Carol asked Angela DeMarco to come up with some suggestions.
- Commissioner Pat Barr asked Carol Parsons to come up with a figure for building maintenance for the library- he suggested that she get through the past 5 years of invoices and make a list of the repairs that were done and what the costs were, since the township also paid some invoices for the library. He requested Carol send an email to both him and David Schreiber.
- An employee will be going back to her regular hours- this would be an additional 4 hours a week.
- The board discussed whether a second employee could keep her additional 2 hours a week, which she worked when the first-mentioned employee took a medical leave of absence. A motion was made and passed to allow this employee to keep her additional 2 hours.
- Director Parsons also passed out to all the trustees a copy of the Personnel Policy to review and make a list of comments and/or suggestions for changed. A meeting will be scheduled to review this at some point down the road.
- A motion was made and passed that any visitors at trustee meetings will be limited to 10 minutes for comments.

TREASURER'S REPORT:

Pat Coleman submitted reports for May and June. The reports were reviewed and a motion was made and passed to accept them. A motion was made and passed to pay the bills.

The next meeting will be September 28th, 2017.

The meeting was adjourned at 8:50PM.

Respectfully submitted,

Joan L. Casel