

TMPL Board Meeting Minutes
May 29th, 2025

Attendees: David Bradley, Kelli Bradley, Maura Kennedy, Sarah Kratz, Diane Shannon, IdaMae Sinclair, Linda West, Alysa Williams

Call to Order:

- 6:30PM by David Bradley

Agenda:

- Diane moved to approve the agenda. Maura seconded the motion; passed unanimously.

Minutes:

- Sarah moved to approve the March 2025 minutes. Diane seconded; motion passed unanimously.

Public Comments:

- No public comments.

President's Report:

- Dave requested updated Trustee contact information; Linda will update the list and distribute to trustees via email.

Director's Report:

Copies of full report were provided via email to trustees.

- Linda reviewed Museum Key, new service for patrons. Roll out estimated early June. Museum Key allows patrons to reserve passes in advance. Several are printable, saving patrons from picking up and returning pass at library.
- Phoenix Security: still having issues with monitor in office. During meeting Pat McCarthy contacted Phoenix for a new monitor.
- Craft Exchange scheduled for June 21. People encouraged to drop off any useable craft items. Event will be self-serve.
- Summer programming:
 - Website updated by Tori. Kickoff is June 18 - Magic Show
 - Theme is Color Our World; story time themes will be color and artist related
 - Journey Across Delco: featured illustrator is Kevin Henkes. Patrons to decorate tiles to create a backsplash for water fountain
 - Pool Story & Craft on Fridays

Treasurer's Report:

- Reports to be sent via email by Kelli

DCLB Meeting:

- April meeting was attended by Kelli & Dave
- Highlights:
 - Darby Borough and Darby Free Library awarded Keystone grant for interior/exterior updates.
 - Springfield awarded Keystone grant for HVAC system.

- Library Foundation of Delaware County sponsoring \$500 reimbursement to libraries purchasing museum passes. Requests for reimbursement due by Sept 30th.
 - 14 libraries to host Science in the Summer during July & August.
 - Annual reports under review by Office of Commonwealth Libraries.
 - System-wide evaluation task force consisting of representatives from member libraries met with reps from the Library Foundation of Delco and DCL staff to identify priorities aligning with the strategic plan. 4 priorities identified: advocacy support; creation of a pool of staff; training; mentorship. No date set for next meeting.
- Upcoming DCLB meeting dates noted.

Unfinished Business:

- 501(c)3 designation–
 - 2 options:
 - 1) establish a Friends of the Library group as a 501c3
 - 2) TMPL will become an organizational 501c3
 - 1st step is to register as an LLC
- Board discussed pros & cons; per solicitor there was not issue with TMPL being an organizational 501c3.
- Kelli made a motion to move forward as an organizational 501c3; seconded by Maura; motion passed unanimously.
- Dave to email Pat McCarthy with decision.

Commented [t1]:

New Business

- Nominations for officers due at the September 25 board meeting.

Discussion

- Board member brainstormed ideas for township Farmer's Market.
- Library will have a table and focus on specific services, i.e. museum passes, kits, etc.
- Discussed purchasing a prize wheel for small giveaways.
- Linda will put a box together with flyers and promotional materials; team agreed to evaluate success of first two markets before committing to future dates.
- Sarah outlined the upcoming Puzzlethon scheduled for Sat, Aug 9. Participants can drop in anytime during 9am-2pm to complete 500-piece puzzles, with donors pledging funds based on the number of puzzles completed. Township agreed to pay for postage to mail flyers soliciting sponsorship from local businesses.

Adjournment:

- Kelli made a motion to adjourn the meeting, seconded by Diane and approved unanimously. Meeting adjourned at 7:09pm.

Next Meeting: September 25th @ 6:30PM

Respectfully submitted,
Linda K West, Director