

## **Tinicum Memorial Public Library Board of Trustees**

**Nov. 18th, 2021**

**Held via ZOOM**

**Attendees:** Dave Bradley, Kelli Bradley, Pattie Coleman, Angela Demarco, Donna Kenish, Diane Shannon

**Absent:** Kari Dukes

No visitors

**Call to Order: 6:38PM by Angela Demarco**

### **Meeting Minutes:**

- Motion to approve September Meeting Minutes was made by Diane and seconded by Pattie. Motion passed unanimously.

### **President's Report:**

- Angela would like to move meetings to in-person at the Lazaretto next year
- DCLB meetings will be in-person beginning in 2022 at the Government Center in Media
  - It is important that one board member attends these every time in order to get our funding
  - Kelly and Dave will attend February meeting
  - Angela will attend June meeting
  - Pattie will attend August meeting
  - Someone still needed for April 21st
- Pattie will be attending the final DCLB meeting this year on December 2nd

### **Treasurer's Report:**

- Direct Energy:
  - After Linda initially met with Joe Little, Pattie reached out to him but got no response. Linda also left him a message.
  - Pattie wants to change back to PECO because Direct Energy is still not showing the supply charges and will not communicate how much we owe in supply charges.
  - It was agreed upon to switch back to PECO.
- Bills:
  - Pattie made a motion to pay the bills which was seconded by Diane. The motion passed unanimously.

## **Director's Report:**

- Programs:
  - Special in-person programs haven't been particularly well-attended, so we will be doing more in-house programs instead of hiring entertainers next year to cut costs
  - Recurring adult programs like crochet club and book club have been doing great
  - Lego club is once a week. 2 libraries donated legos to us
  - Babies and books once a week including ASL
  - Preschool storytime is once a week and is doing very well
  - The Blood Drive was a success
  - Interboro Education Foundation meets monthly at the library
  - Youtube has gotten over 2600 views this year
  - 700 people have found us on Google since the September meeting
- Beanstack Reading Challenges:
  - NASA In My Library Challenge begins in December. The county is sending us supplies for a scavenger hunt to go along with the challenge
  - Online Magazine Challenge for adults
- Building Updates:
  - Cove base is still not finished
  - Solar panels have not been removed yet
  - Furniture still needs to be replaced from the 2020 flood
- Funding:
  - ARPA provides both state and county funding. It is possible we may be getting updated circulation computers and/or a library app
  - We submitted an application for funding for a project in our basement but will not hear back until 2022
  - Emergency Connectivity Funds: Linda got approval for us to have 30 free hotspots for circulation; we will hopefully receive them in 2022
  - Giving Tree: We are having a giving tree with supplies the library could use. We're hoping to get donations of items which will help us save money

- Plans for state aid were submitted
- Other Items:
  - The library will be having monthly mandatory staff meetings beginning in December
  - The county was hacked recently, so they are requiring us to have two-factor authentication for email. This will be difficult since we share emails.
  - All meetings will need to be in-person or the by-laws need to be amended to include virtual meetings
  - It seems like public schools will not be requiring masks. We will be strongly recommending them and requiring staff to wear them.
- Library Closures:
  - Thanksgiving: Close early Nov. 24th. Closed Nov. 25th & 26th.
  - Christmas: Closed Dec. 24th & 25th.
  - New Year: Closed January 1st
  - MLK Jr. Day: Closed January 17th

**Action Items:**

- Pattie will make the calls to switch us back to PECO
- Linda will send out wording for the by-laws regarding virtual meetings
- Linda will post job opening
- DCLB Meetings:
  - Dec.: Pattie
  - Feb.: Kelli and Dave
  - Apr.: TBD
  - Jun.: Angela
  - Aug.: Pattie
  - Oct.: TBD
  - Dec.: TBD

**Next Meeting: January 27th @ 6:30PM- Lazaretto Building**

Minutes submitted by Linda West