

## TINICUM TOWNSHIP LIBRARY BOARD MI NUTES

September 30, 2019

**Attending:**   **Dave Bradley**                               **Angela DeMarco**  
                  **Joan Casel**                                       **Donna Kenish**  
                  **Patricia Coleman**                               **Linda West**

**Absent:**       **John Anderson**  
                  **Linn Anderson**

**Guests:**      **Pat Barr**  
                  **Art Perdunn**  
                  **Chris Templin**

The meeting was called to order at 6:30 pm by President, Angela DeMarco.

Minutes from the last meeting (July 25, 2019) were approved.

Pat Barr discussed the situation to make the Library handicapped accessible so that the basement could be used for programs. He suggested that a ramp would have to be installed outside the building; however, the details need to be worked out. It has to be cost effective and it needs to meet ADA requirements; plus the affordability of installing the ramp (this will be in the 2020 budget) and other things would need to be done i.e. updating the bathrooms, etc. The amount we are looking at is around \$250,000 for everything. The installation of an elevator is not viable. Donna Kenish brought up the possibility of the Library moving into Town Hall when they relocate to the Lazaretto Building. The cost of this is not viable.

### President's Report –

The time and date of Joan Casel's retirement dinner were confirmed – it will be 6:30 pm at Lehman's Tavern on October 24.

### Librarian's Report –

Linda West reviewed the various programs that were held at the Library during the months of August and September. In addition, she mentioned the meetings that she and Tori attended.

Director West stated that the Library's website is up and running.

The Annual Bake Sale (which is only November 9) & Book Sale were mentioned – this begins November 9 and runs through November 16.

The ALA Midwinter Meeting is scheduled for January 24, 2020 and will be held in Philadelphia. A motion was made and passed to pay the \$280 (if registered by November) for Linda West to attend the entire conference.

Next on the agenda were the new hires – Director West reviewed this and stated that the personal policy needs to be updated as these individuals are designated as float and will not be entitled to receive any benefits. A motion was made and passed to this effect.

Linda reviewed the upcoming events to be held during September, October and November and where applicable entered the cost.

Due to mandatory training on October 10, the Library will open at 2:00 pm as opposed to 9:30 am.

A motion was made and passed to spend \$1,500 to purchase new shelving.

John and Linn Anderson will be attending the October 3 DCLB Meeting at the Radnor Memorial Library.

Dave Bradley volunteered to attend the meeting on December 5 at the Media Library.

Treasurer's Report –

July and August Reports were reviewed and a motion was made and passed to accept them.

A motion was made and passed to pay the bills.

The meeting was adjourned at 7:25 pm. The next Board Meeting will be held on Thursday, November 21. There will be an Executive session starting at 6:00 pm; the Board of Trustees Meeting will begin at 6:30 pm

Respectfully Submitted,

Joan L. Casel  
Assistant Secretary

