

TMPL Board Meeting Minutes March 31, 2022

Attendees: David Bradley, Kelli Bradley, Pattie Coleman, Angela Demarco, Diane Shannon, Linda West.
Absent: Kari Dukes

Visitors: Art Perdunn, Harold Finigan

Call to order:
6:30PM by David

Agenda:

Kelli moved to approve the agenda and Pattie seconded the motion for a unanimous vote. David announced a change in agenda to add Quicken to New Business and the 'Harold Finigan presentation' will be part of public comment (listed as New Business).

Minutes:

Patti moved to approve the January 27th meeting minutes and Kelli seconded the motion for a unanimous vote.

Public Comment:

Mr. Harold Finigan, a historian and archivist, spoke about the history of the Quakers that came to PA in the early 1600's and the Quaker Meeting house in Darby, PA. He stated he could do a presentation of this history at the library. He stated that the Darby library and other Delco libraries are not accessible and he proposed that the libraries get together as a group to rally funds with the help of state representatives and a committee of trustees from each library.

Mr. Art Perdunn stated that the township is planning to put a 14 x 8 dumpster for recyclables in the parking area and that the township is pursuing bids for the roof project.

Pattie Coleman stated that resident Carol Rossi relayed to her that Linda goes above and beyond her duties for library patrons.

President's Report:

David and Kelli attended the DCLS Governance 101 session which presented a lot of information, some of which he shared with the board in an email prior to the meeting (Library Board Assessment & Leadership by Design).

Kelli made a suggestion to create binders for each board member with pertinent library information such as by-laws, board contact info, personnel policy, etc.

Director's Report:

Copies of full report were provided via email to trustees.

The library is in need of a TV stand asap for the basement. Linda will shop for one and notify the board via email.

Linda asked the board if the library could be closed on Saturday, April 16th. Kelli moved to approve the request and Angela seconded the motion for a unanimous vote.

The Library Foundation of DELCO approved \$2,000 from the OverDrive grant for ebooks and audio books.

The personnel policy was updated. (A copy was provided via email to trustees to review.) Patti moved to approve the personnel policy and Kelli seconded the motion for a unanimous vote. DCLS now has a 'DELCO Reads' mobile app and TMPL can be accessed thru the app.

Treasurer's Report:

There is a need for new Quicken software as present software is very outdated.

Patti will be writing the checks.

TMPL received the state funds and Tincum Township funds.

A budget is usually started in the fall.

Linda would like to change the evaluation date for personnel to be completed prior to the Tincum Township budget.

DCLB Meeting:

Pattie attended and said the discussion was about the OverDrive funds and the new DCLB app, 'DELCO Reads'.

Unfinished Business:

None

Announcements:

- 1) A vote took place to accept Personnel Policy under the Director's Report portion.
- 2) Monetary donations are being collected for Donna.
- 3) There is an interest in Harold Finigan doing a historic presentation in person and an interest in working toward ADA compliance with other libraries.
- 4) If unable to attend a board meeting request a zoom link from Linda.
- 5) DCLB Meetings (changes on August 18 & October 20)
 - April 21 – Diane
 - June 16 – Angela
 - August 18 – Kelli & David
 - October 20 – Patti
 - December 15 – unassigned
- 6) Future Board Meeting Dates:
 - July 28
 - Sept 29
 - Nov 17
- 7) Diane moved to approve the purchase of Quicken Home & Business 2022 MAC software for Kelli's laptop for approximately \$95. Patti seconded the motion for a unanimous vote.

Diane moved to adjourn the meeting, seconded by Angela for a unanimous vote.

Action Items:

Linda will shop for a new TV stand and send the info to the board in an email.

Kelli will purchase MAC Quicken software for her laptop.

David will work with Linda to review & update library policies.

Diane will attend the DCLB April 21st meeting.

Next Meeting: May 26, 2022, 6:30 PM