

## **TMPL Board Meeting Minutes January 26, 2023**

**Attendees:** Dave Bradley, Kelli Bradley, Diane Shannon, Linda West.

**Absent:** Angela Demarco

**Visitors:** none

### **Call to order:**

6:42PM by Dave

### **Agenda:**

Kelli moved to approve the agenda, seconded by Linda for a unanimous vote.

### **Minutes:**

Linda moved to approve the meeting minutes, seconded by Kelli for a unanimous vote.

**Public Comment:** none

### **President's Report:**

- Dave reported three corrections: On the agenda the date as the 23<sup>rd</sup>, (26<sup>th</sup>) and the next commissioners meeting listed as Dec 19 (Feb 21) and in the meeting minutes an 'Action Item' corrected to read "Linda is writing a letter to County Savings Bank regarding additional check signers and Kelli will drop it off at the bank".
- Dave stated the survey report was not finalized. He has to add the results of the written surveys.
- Dave & Kelli can attend the March 30<sup>th</sup> board meeting via zoom.

### **Director's Report:**

*Copies of full report were provided via email to trustees.*

Linda reported the following:

- Received 10 new iPads (9<sup>th</sup> generation) thru a TMobile grant; For in-house use at this time.
- The budget check was received and it was the amount asked for in Linda's proposal.
- Security cameras are working properly. The company is asking to install new phone line for 'Fire Monitoring'. They also sent a bill for \$115. Linda to contact the company.
- The annual report to the DCLB is due March 10<sup>th</sup>
- Applying for the Play-n-Grow Grant promoting early literacy. It requires three zoom sessions at a cost up to \$2,000 which will be reimbursed. Deadline in August.
- Pursuing a membership with PANO – PA Association of Nonprofit

Organizations.

- There was a staffing issue that was resolved by Carol & Kortney covering a day off. Courtney will be starting a middle school program 2x a week; Linda to follow up with Ann re: stop date as discussed in her evaluation; There is still a need for a new hire.

#### **Treasurer's Report:**

- Kelli is working on the year-end report with Linda and Patti. The old laptop is a challenge to work on. Once completed it will be stored and the new laptop will make the process much easier!
- County Savings is redoing the paperwork so that the library can add new signers. Once completed Angela, Kelli and Diane can go to the bank to fill out the new paperwork.

#### **DCLB Meeting:**

Meeting was December 21st. Angela was absent from this meeting and can report at next meeting.

#### **Old Business:**

New board members are still needed and the library can have up to seven members.

#### **New Business:**

None

#### **Announcements:**

Attendance - if unable to attend Library Tinicum Board meeting a zoom meeting will be set up for you and instructions for that will be in the agenda.

DCLB Meetings: (Also available via zoom if needed.)

**\*\* The time of the meetings were changed to 6:30 pm!**

Feb 16 – Diane  
Apr 20 – Diane  
Jun 15 – Dave & Kelli  
Aug 17 –  
Oct 19 – Dave & Kelli  
Dec 21 – Angela

Future Board Meeting Dates:

Mar – 30  
May – 25  
July – 27  
Sep – 28  
Nov – 30

Diane moved to adjourn the meeting at 7:13pm without opposition.

**Action Items:**

Linda will contact the Phoenix Security Systems, Inc. about the 'Fire Monitoring' phone line and \$115 invoice.

**Next Meeting: March 30, 2023 at 6:30 PM**