

TMPL Board Meeting Minutes August 4, 2022

Attendees: Dave Bradley, Diane Shannon, Linda West, Angela DeMarco, Pattie Coleman

Absent: Kelli Bradley

Visitors: none

Call to order:

6:28PM by Dave

Agenda:

Diane moved to approve the agenda, seconded by Linda for a unanimous vote.

Minutes:

Angela moved to approve the June 2nd meeting minutes, seconded by Pattie for a unanimous vote.

Public Comment: none

President's Report:

Two proposals for a security system upgrade were presented to the board. (NTI Security & Phoenix Security Systems, Inc.) An upgrade to a newer system has been determined as necessary due areas of the library not being accessed by camera inside and outside and the poor quality of footage that became apparent after incidents were reviewed. One of the companies was recommended by the Police Chief, James Simpkins. Dave will show the police chief the proposal and get his input.

There has been a problem with a group of specific teens that have been visiting the library to lounge. They turn books around, one was found flicking a lighter while sitting in one of the lounge areas and they vandalize the bathroom if they get access. One of the teens in the group has particularly been a nuisance. Dave reached out to her parents via phone and stopped by the house, both with no response. Since that time Linda said that her behavior has been better. A camera upgrade that would cover all areas of the library would be very helpful to staff since some attendees need to be monitored continuously.

Dave presented a template of survey questions that could be included in the survey that the library will be conducting. Several questions were eliminated as not necessary. Approved questions include rating specific library services, how important those services are to the respondent, a few about the respondent and the option to type or write a statement.

Director's Report:

Copies of full report were provided via email to trustees.

There have been challenges to remove books from libraries in the news and the library does have a form that can be filled out by a patron requesting a book "off the shelf". A challenge of an electronic/digital book must be addressed to the DCLB since the bulk is owned by them. There have not been any complaints as yet.

Self-administering COVID tests have been made available to patrons by Color Lab Company. The library will receive \$5 for each test returned. The program will continue until the end of November. The patron is instructed to leave the library to administer the test and return the test

the same day for FedEx pick up at the library. The self-administering tests are available in the lobby entrance.

Linda won a "Bounce Back to Storytime" rug from a grant program.

Treasurer's Report:

The 2023 budget was tabled until September meeting.

One hundred dollars was paid to J. Parks for a installation of a hard wired clock.

DCLB Meeting:

The meeting was cancelled and the library got credit per Angela.

Old Business:

None

New Business:

Dave had sent out an email of the list of webinars available for viewing this week to the board.

Dave asked the board to review the present job descriptions, bylaws and the mission statement and present any recommended changes or updates. Linda will resend the bylaws via email.

Linda stated that the library has a patron behavior policy.

Since Angela has resigned from the board the library will set out to recruit new board trustees. Some ideas included posts on social media sites, letters to business owners, check the business listing with the DELCO Chamber of Commerce and reach out to the Interboro Education Foundation.

Announcements:

If unable to attend the board meeting you can request to be set up for a zoom meeting.

DCLB Meetings:

August 18 – Kelli & David

October 20 – Patti

December 15 – Angela

Future Board Meeting Dates:

Sept 29

Nov 17

Pattie moved to adjourn the meeting at 7:18 pm, seconded by Diane for a unanimous vote.

Action Items:

Dave will share the security proposals with Police Chief Simpkins to get his input.

All trustees will review the job descriptions, bylaws and mission statement for changes and/or updates for the next meeting.

Next Meeting: September 29, 2022, 6:30 PM