

TINICUM TOWNSHIP LIBRARY BOARD MINUTES

November 30th, 2017

Attending:	Joan Casel	Carol Parsons
	Patricia Coleman	Bev Simpkins
	Angela DeMarco	
Absent:	John Anderson	Linn Anderson
	Michelle Hummel	
Guests:	Pat Barr	Art Perdunn

The meeting was called to order at 7:00PM by President Bev Simpkins.

NOTE: John and Linn Anderson were connected to the meeting via telephone and all motions were voted on at the beginning of the meeting.

First item of discussion was how the attendance for an event that is scheduled for a Saturday drops dramatically as opposed to scheduling the event for an evening during the week. It seems that Saturday is not good for scheduling events i.e. when we had a talk by Dr. Stephen Phillips on a weekday evening, we had 45 people in attendance, but when we rescheduled him for a Saturday in October, we only had 15 in attendance.

PUBLIC FORUM:

Art Perdunn brought up putting together a Friends Group for the library. The library has tried this in the past but was never able to get enough people to form one. Bev Simpkins said she would discuss this with someone on the DCLB to get additional information.

In addition, Mr. Perdunn mentioned that Linda does a very good job with the children's program.

A motion was made and passed that starting in 2018, the board meetings will begin at 6:30PM as opposed to 7PM.

Minutes from the last meeting (September 28, 2017) were approved.

PRESIDENT'S REPORT:

President Bev Simpkins brought up the election of officers for 2018. Below are the officers for next year:

President: Bev Simpkins

Vice-President: Angela DeMarco

Secretary: Michelle Hummel

Assistant Secretary: Joan Casel

Treasurer: Patricia Coleman

Assistant Treasurer: John Anderson

LIBRARY DIRECTOR'S REPORT:

PROGRAMS:

- Early Day Movies: October 25th @ 1:30PM- “Scooby Doo Halloween Adventure.” Attended by 33 and Wawa provided pretzels.
- Mystery Book Club: 2nd Wednesday of the month with 6-8 attending
- Preschool Storytime: Fridays with 7-12 children attending
- Infant Storytime: Took place on Wednesdays in October and attendance ranged from 2-4 infants and their caregivers
- After School Fun Club: Met several times throughout October and November and attendance averages about 8 people. Donna and Lori take turns leading the group each month.
- Knitting/Crochet Club: Meets every Thursday with 6-8 in attendance.
- Lazaretto Friends Group: Met in September and October.
- “I Want My Mummy”: Took place at town hall on October 7th with 15 in attendance.
- “Hog Island” with Bill Moller took place on October 18th with 30 in attendance.
- Creepy Corner Halloween Fun: Took place on October 26th with 18 adults and 41 children in attendance
- The book sale took place November 4th-11th with good results. Total money brought in from the book and bake sale was \$810.
- Cinema Saturday: The movie “12 Angry Men” was shown on November 18th and 3 people attended.

MEETINGS/WORKSHOPS:

- Carol attended the Director’s Meeting on Thursday, October 19th

OTHER NEWS:

- The custom countertop workstation has been installed in the library workroom. Top of the Line workers did a great job installing this at no charge to the library.
- The county library director, Cathy Bittle, has informed us that she finally got the word that the state funding for 2018 should be consistent with last year’s numbers.
- We drew the winner for our first raffle basket, which consisted of Avon items donated by Angela DeMarco. The total collected was \$30.

UPCOMING EVENTS:

- Cinema Saturday: December 16th @ 1PM we will be showing another Golden Era movie
- Mystery Book Club: December 13th @ 6:30PM
- Lazaretto Friends Group: January 11th (No meeting in December)
- Preschool Storytime: Fridays @ 12PM
- After School Fun Club: Thursdays
- Knitting/Crochet Club: Thursdays @ 6PM
- Winter Wonderland with Elsa: December 7th @ 6:30PM

OTHER BUSINESS:

- Next Raffle Basket: Pat Coleman suggested a fibre-optic Christmas tree that had only been used once. She also suggested a gift basket for babies and said she had baby blankets at home she could donate. Bev Simpkins said she could add some baby items to

the basket. Pat Barr said he would donate a basket- his suggestion was a basket containing coffee mugs, coffee, and coffee-related items.

- Vacation Days: Vacation days not used by staff by the end of the year we could pay staff. Angela DeMarco reminded us she suggested these days be used by the end of February in the following year. Should we have a policy for the number of days a person can take at one time (i.e. taking 4 weeks at once can cause a problem) All of this was discussed at length but the board could not vote on it as we did not have a quorum.
- Director Parsons brought to the board's attention that the circulation system is outdated. Sierra is the new system which is approved by the DCLS.
- The next item given to the board was a yearly comparison of all the book sales from 2012 through 2017. The sales have increased dramatically under Carol's direction- the total in 2012 was \$752, whereas the total in 2016 was \$1,337. A total for 2017 could not be given as the amount for the daily ongoing sales and book bundles could not be put together until year end.

TREASURER'S REPORT:

- Pat Coleman submitted reports for September and October. The reports were reviews and a motion was made and passed to accept them.
- A motion was made and passed to pay the bills
- The amount that will be given to the library from the township will be \$107,500- it will be the same as last year. However, an additional amount of \$25,000 will be given to cover the building and other expenses. Therefore, the total the library will receive will be \$132,500 for 2018.

The next board meeting will be January 25th, 2018 and as a reminder, will be starting at 6:30PM. The meeting was adjourned at 8:20 PM.

Respectfully submitted,
Joan L. Casel