TINICUM TOWNSHIP LIBRARY BOARD MINUTES

September 27, 2018

Attending:	**Linda West**	**Angela DeMarco**
	Joan Casel	**John Anderson**
	Donna Kenish	**Linn Anderson**

Absent: **Pattie Coleman, Dave Bradley, Bev Simpkins**

Meeting called to order by Angela DeMarco at 6:35 pm.
Minutes from the July 26, 2018 Board Meeting were read and approved.

PRESIDENT'S REPORT:

Angela reminds us that at our November meeting we will be electing new officers.

LIBRARY DIRECTOR'S REPORT:

Nothing to report regarding ADA compliance. Linda suggested the Board members contact ADA regarding our building. She e-mailed the phone number for our use.

Discussion regarding egress from basement through door which at present is fenced in on the exterior.

Town Manager David Schreiber has been given 2018 budget as requested. He wants our proposed budget for 2019 by October 19, 2018. Linda is having a budget meeting for our library at 1:00 pm on Monday, October 1, 2018 to craft the proposal.

The present janitor has submitted his 2 weeks notice, so Linda has researched janitorial services to be hired. She is in contact with the two companies – both info sheets were handed out at the meeting. It was decided to hire Julius Janitorial Services. Motion made, seconded and passed.

Annual Book Sale is October 13 – 20. Bake sale on Oct 13th. Linda could use help with set up beginning Saturday, Oct 5th.

Library will be closed Thursday and Friday, Nov 22 & 23 for Thanksgiving holiday.

Linda inquiring input as to whether or not to pay $300 plus gas and mileage for a program by Steven Phillips from the University of PA. This has been tabled for further discussion at the November meeting.

Yoga program running short of funds due to decreased attendance. Petty cash will be used to make up difference for Oct & Nov.

Linda will be conducting employee evaluations prior to our November meeting.

TREASURER'S REPORT:

Report approved.

Motion made, seconded, and passed to pay bills.

October Delco Meeting – Angela DeMarco to attend
December Delco Meeting – Dave Bradley to attend
Next Tinicum Township Library Board Meeting to be November 29, 2018 at 6:30 pm.

Meeting adjourned at 7:45 pm.
Respectfully submitted, Linn Anderson, Secretary