

TINICUM TOWNSHIP LIBRARY BOARD MINUTES

JULY 26, 2018

Attending: **Linda West** **Dave Bradley**
 Bev Simpkins **Angela Demarco**
 Pattie Coleman **John Anderson**
 Joan Casel **Linn Anderson**
 Donna Kenish

Guest: **Art Perdunn**

Meeting called to order by Angela Demarco at 6:21 pm.

Roll call was taken as there was a guest at the meeting.

Open for comments from public.

- Mr. Perdunn mentioned that WaWa is intending to buy property on corner of 420 and 291.
- Mr. Perdunn mentioned that budget time is coming up and we should ask for more money.
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Minutes from the May 31, 2018 Board Meeting were read and approved.

PRESIDENT'S REPORT:

Nothing to report regarding ADA compliance. Linda has received no response yet.

Beverly Simpkins mentioned the possibility of getting a lift mechanism for the disabled.

Linda said the Board should consider attending the September 17, 2018 Commissioners' Meeting for public discussion on the ADA compliance issue.

Board decided to send a letter to the Town Manager and Commissioners regarding ADA items, (doors, stairs and bathrooms). (This was subsequently done with Board approval and signatures).

LIBRARY DIRECTOR'S REPORT:

Summer Reading Program quilt to be finished by August 7th.

Lock Box is up and keys are in it. Alarm is activated.

People Counter works.

Garden growing and herbs are abundant.

Audit is in progress; so far, so good.

There is now a cash register for the library to eliminate problems with daily receipts.

Amazon business account opened. Much better than Staples. Discussed options for paying bills with Amazon: \$179 to join Prime for a year – also gets us rewards, 5% back on purchases and free 2 day shipping.

Pattie Coleman made motion to be Prime Member @ \$179 per year and acquiring an Amazon credit card. Seconded by John Anderson and unanimously passed.

Library to be closed on Labor Day.

Linda would amend the personnel policy to avoid employees coming in randomly to make up for lost hours due to holidays.

Linda wants to have a kids Yoga program, (which is popular now), for \$50 per month.

Cleaning the facility is becoming an issue. At present the cleaner is paid \$424 monthly. Need to evaluate job description and if the employee is fulfilling the requirements – at \$26.50 per hour.

Art Perdunn and Dave Bradley stated that they have referrals for this position.

TREASURER'S REPORT:

3 pays in May were taken out of the \$25,000 received from the Township.

Need to get our numbers in to the Town in August so they will be ready for Budget Meetings in September.

Report approved.

Motion made, seconded, and passed to pay bills.

Linda set up for classes – some on line and others at various libraries. She wants instruction on how to create a web page, but it is expensive. Library employees also taking classes/instruction.

August 2, 2018 Delco Meeting at Radnor Library – Pattie Coleman to attend.

October Delco Meeting – Angela Demarco to attend

December Delco Meeting – Dave Bradley to attend

Next Tinicum Township Library Board Meeting to be September 27, 2018 at 6:30 pm.

Meeting adjourned at 7:45 pm.

Respectfully submitted,

Linn Anderson, Secretary