

# TINICUM TOWNSHIP LIBRARY BOARD MINUTES

March 28, 2019

**Attending:**         **Linda West**                                 **Angela DeMarco**  
                           **Joan Casel**   **Pattie Coleman**  
                           **Donna Kenish**   **John Anderson**  
   **Linn Anderson**

**Absent: Dave Bradley**

**Guest: Art Perdunn**

Meeting called to order by Angela DeMarco at 6:30 pm.

Minutes from the November 29, 2018 Board Meeting were read and approved. There was no meeting in January due to inclement weather.

## PRESIDENT'S REPORT:

Nothing new to report.

As a reminder see the following from the November Board Meeting.

Angela sent around sign up-sheet for 2019 DELCO Library System. List is as follows:

FEB 7, 2019 – Helen Kate Furness Library .....Dave Bradley  
APR 4, 2019 – Ridley Twp. Public Library .....Angela DeMarco  
JUN 6, 2019 – Rachel Kohl Comm. Library .....Pattie Coleman \*\*\*\*\* to be attended by Dave Bradley  
AUG 1, 2019 – Middletown Free Library .....Pattie Coleman  
OCT 3, 2019 – Radnor Memorial Library .....John & Linn Anderson  
DEC 5, 2019 – Media Upper Providence Free Library .....new Trustee?????

## LIBRARY DIRECTOR'S REPORT:

Linda West revised the Personnel Policy which was reviewed and passed by the Board subsequent to the missed January Board meeting. This was accomplished via e-mail messages and vote by each Trustee.

Linda brought up the difficulties she encounters in getting doors repaired/replaced as well as getting action on ADA compliance issues. There is a breakdown in communication between the time she contacts David Schreiber, the Town Manager, and hearing back from the vendors when she contacts them.

We need to come up with a list of ADA issues to present to the Town Board of Commissioners.

DVD's will no longer be charged for when being borrowed. This is in compliance with DELCO Library policy. However, a late fee for each day overdue will be \$1.00 per day.

STEM programs to be introduced at our Library as mandated by the State. STEM = Science, Technology, Engineering, Math.

ENCORE is the new DELCO Library System patron interface for the catalogue of books and materials.

April 7 – 13, 2019 is National Library Week.

SUMMER READING PROGRAM: Science in the Summer/Summer Quest/Journey Across DELCO.

Linda is exploring talent for creating a website for our Library.

Linda brought up the possibility of a Ms. Carol Lamar volunteering her services to the Library now that she is retired. Follow up in March meeting.

June 17<sup>th</sup> will be the kick-off for the Summer Program, which will cost \$365.00. \$200.00 will be refunded by the DELCO Library System. Motion was made, seconded, and passed to fund this.

Since we are not a 501C-3 organization, we are prevented from fund-raising, as well as having a “Friends of the Library” group. Linda will get a list of 501C-3 libraries from Cathy Bittle.

#### TREASURER’S REPORT:

Report from November 29, 2018 Board Meeting was read, accepted and approved.

Treasurer Pattie Coleman is learning to utilize Quick Books program and says it very helpful in keeping the books in order.

Motion made, seconded, and passed to pay bills.

#### NEW BUSINESS:

Linn Anderson will do comparison/evaluation of energy supplier and report at May meeting.

Angela DeMarco adjourned the meeting at 7:45 pm.

Respectfully Submitted,

Linn Anderson, Secretary