

TINICUM TOWNSHIP LIBRARY BOARD MINUTES

January 25, 2018

Attending: **Linda West** **Pat Barr**
 Bev Simpkins **Joan Casel**
 Pattie Coleman **Linn Anderson**

Absent: **John Anderson, Angela Demarco**

Guest: **Art Perdunn**

Meeting called to order by President Bev Simpkins at 6:34 pm.

Roll call was taken as there was a guest at the meeting.

Open for comments from public.

- Mr. Perdunn questioned pay rate for old Director vs new Director.
- He hopes for a new direction with the new Director
- He had an issue with shredding going on before Carol's departure. Pattie Coleman explained that it was simply destroying old documents, checks from our old bank
- He wanted to know if there was a requirement of the new Director residing in the Township. Bev responded saying "no" since there is no policy in Township regarding residency in force now
- Mr. Perdunn is working on getting together a Friends Group and is in contact with PA Citizens for Better Libraries. Linda mentioned that there are a few mothers from toddler story time who may be interested in being in the group

Minutes from the November 30, 2017 Board Meeting were read and accepted.

PRESIDENT'S REPORT:

Waiver for extended hours has been granted but no mention of duration of waiver. Other libraries have this waiver too, and Cathy at DELCO is looking into this.

LIBRARY DIRECTOR'S REPORT:

Building Updates:

Roof issues

Lockbox issue for door – Linda awaiting response from fire marshal

Who would have code to lockbox;

Doors – need replacement; how does this affect the alarm system?

New copier has been installed and works efficiently with more speed, better color, and no extra cost over the other one

Linda attended the DELCO Directors' meeting where training for Sierra system which replaces the present Millennium was discussed.

Discussion about how much money the Director is authorized to spend without Board approval.

Subsequently it was stated that Linda will have authority to spend \$300.00.

Approval of expenditures for the Director:

Dr. Seuss's Party on March 2, 2018 - \$225.00: \$200.00 will be reimbursed.

Public Library Association Annual Conference in Philly: one day including a meal - \$240.00.

A vote was taken to include John Anderson and Angela Demarco via phone and the above expenditures were approved unanimously.

Discussion about endowment from Jayne Phillips' estate. A painting was funded as an immediate honor for Jayne and hangs for public view in the library. Thoughts of partitioning off a part of the basement for a "conference room" and dedicated to Jayne as proper usage of the donation seem to be of interest. More conferring on this issue to come.

Concern from the Township on energy costs related to the solar panels on the roof. They requested PECO bills to see if there are any savings. Pattie Coleman will submit the bills to the Township for review.

TREASURER'S REPORT:

Report approved. Mention of the fact that the Fiber Optic monies are expended. Question on how to manage the remainder of money from the Township and Jayne Phillips' endowment.

COMMISSIONER PAT BARR COMMENTS:

ALARM SYSTEM/LOCKBOX - police, fire, Town Hall, highway department would have access to the building under this system. Liability is on the part of the Township for their properties.

ROOF: Two men went on the roof on the day of the latest leak. Commissioner President Thomas Giancristoforo, Jr. e-mailed the Commissioners about the leak.

There is a question about the solar panels being instrumental in the leak issue. John Smith is the point of contact for information on the panels. Need to find out if the panels are damaged or even functioning. Pat assumes that patches in holes in the roof have been made recently, however, did they solve the problem? He stated that over time, the Town has paid over \$60,000 in roof repairs and feels that an entire roof is needed. And he thinks the panels should be removed. He will contact John Smith and Joan Casel will give his cell number to Pat.

Meeting was adjourned at 7:40 pm. Next Meeting is March 25, 2018 at 6:30 pm.

Submitted by:

Linn Anderson, Secretary