

TMPL Board Meeting Minutes

June 2, 2022

Attendees: David Bradley, Kelli Bradley, Diane Shannon, Linda West.

Absent: Kari Dukes, Pattie Coleman, Angela Demarco

Visitors: none

Call to order:

6:35PM by David

Agenda:

Linda moved to approve the agenda, seconded by Diane for a unanimous vote.

Minutes:

Kelli moved to approve the March 31st meeting minutes, seconded by Diane for a unanimous vote. Corrections noted on last meeting minutes included adding visitors Art Perdunn & Harold Finnegan and next meeting was scheduled as May 26th not July 28th.

Public Comment: none

President's Report: Under New Business

Director's Report:

Copies of full report were provided via email to trustees.

Linda repurposed a book shelf from upstairs to use as a TV stand for downstairs. Also the outside patio furniture was placed in the library instead of outside due to the recent disturbances outside. Linda stated they have been promoting the new app and they had many hits but not many checkouts.

Treasurer's Report:

Kelli stated that she is in the process of transferring old software to the new computer and will be ready with reports by next meeting. No reports available at this time.

DCLB Meeting:

Diane attended the April 21st DCLB meeting and reported the following:

- Mobile Phone App going well
- They went to senior centers in Folsom & Yeadon for the Library Card sign ups project.
- Partnered with Longwood Gardens by offering a challenge and receiving free tix in June.
- Science in the summer program challenge from May 9th to 27th to sign up and program goes from July 5 to Aug 12th.
- The update on the Strategic Plan is that they are working on initiatives such as the app and partnerships. Also looking to update the DCL website.
- The DCL budget was reviewed as part of the District Negotiated Agreement and there were no changes or updates to the budget for the 2022-2023 year.
- In reference to the District Negotiated Agreement ...Tinicum Library endorsement page is due back with a signature from director or President by May 27th. (Linda advised)
- Policy committee noticed that DCL bylaws have not been updated since early 2000's. They will review and make recommendations and then submit to county solicitor.

- Public comment: Darby Library is oldest in the country and received \$1 million grant thru state/Scanlon.

Old Business:

Linda said the presentation by Harold Finnegan was good. He had handouts and six people attended.

New Business:

- 1) David mentioned the Governance 101 Training by the Pennsylvania Office of Commonwealth Libraries Bureau of Library Development. He proposed that we create a survey to identify who is using our library and other information that would be useful.
 - a) It would be on line and on paper
 - b) It could be a short form and then opt to continue to other inquiries.
 - c) It would be posted on social media, on the web site and at the library.
 - d) Possibly have a drawing/raffle for a prize associated with completing the survey.

David will check the bylaws to review details on job descriptions and propose changes as necessary so that it is up to date.

Linda stated that we have a mission statement in the bylaws.

- 2) Linda discussed concerns about recent disturbances in the library and outside including graffiti on furniture and kids outside the building drinking alcohol. The security camera system doesn't cover the entire library. David to consult with Police Chief Simpkins about suggesting a new system and he offered to call parents when kids act up at the library.
- 3) Linda stated that Donna is coming back light duty on July 6th and she wants to work day shift. In addition Carol who works two nights would only like one night and Mary sent an email saying that she got a new job. Due to these issues it is determined that Donna switching to day shift is not feasible. The part time position is still on the DCL web site.

Linda also stated the following:

- a) Employee evaluations are coming up.
- b) Solar bench is on the way.
- c) ARP Act grant was denied
- d) Library received one year service for hot spots and 10 iPads.
- e) Library Foundation gave \$500 for museum passes and it will used to purchase passes to the Mutter Museum and Elmwood Park Zoo.
- f) Garden was planted and many of the plants were donated by a resident.
- g) Summer Quest kick off includes an indoor magic show (date TBD) and an outdoor movie on June 22nd. Linda and Tory will be at the Tinicum Historical Society flea market on Saturday, June 18th to promote the SQ 'Oceans of Possibilities' events.

Announcements:

Since Kari has not attended the last few board meetings and has not responded to emails David will send a letter to recall her from the board per the bylaws.

DCLB Meetings:

June 16 – Angela
 August 18 – Kelli & David
 October 20 – Patti
 December 15 – unassigned

Future Board Meeting Dates:

July 28

Sept 29

Nov 17

Kelli moved to adjourn the meeting, seconded by Linda for a unanimous vote.

Action Items:

Kelli will complete the transfer of software and distribute financial reports at the next meeting.

David will work on a survey.

David will consult with Chief Simpkins regarding a new security camera system.

Linda will contact Donna regarding scheduling concerns.

David will send a letter to Kari regarding her board position.

Next Meeting: July 28, 2022, 6:30 PM