TMPL Board Meeting Minutes
January 30th, 2025

Attendees: David Bradley, Kelli Bradley, Liza Daly, Sarah Kratz, Diane Shannon (via ZOOM), Linda West
Absent: Maura Kennedy

Call to Order:
6:36PM by David Bradley

Agenda:
Kelli moved to approve the agenda. Diane seconded the motion; passed unanimously.

Minutes:
Linda stated the Director's report should not be included in the meeting minutes because that information is not publicly posted. November 2024 meeting minutes will be revised by Liza and sent to trustees. Kelli made a motion to approve the November 2024 minutes with corrections. Sarah seconded the motion and it passed unanimously.

Public Comments:
No public comments.

President's Report:

- Dave reported he was unhappy with multiple issues and lack of customer service from Phoenix Security. Kelli commented re: high cost of repairs in the short time frame we have used the company. There are ongoing issues with the monitor in the director's office losing the picture.
- Dave will research other companies since there is no contract with Phoenix.
- Dave expressed interest in the 2025 Library Friends and Trustees Institute on March 15, 2025. The event is co-sponsored by Pennsylvania Citizens for Better Libraries (PCBL) and the Pennsylvania Library Association (PaLA).

Director's Report:
Copies of full report were provided via email to trustees.

- Linda expressed thanks to Sarah for donating raffle prizes and promoting Swiftie Saturday.
- Carole LaMarr reduced her weekly hours. Liam Tarpey was hired as a library assistant and is available to fill in the gap. Jan Emplit was promoted to Circulation Manager and has done a great job with shelf management and training new staff.
- Better World Books – To date we have shipped 14 boxes and earned $66.77. Checks are issued once sales reach $100.
- 2025 Budget – no funding received to date
- Annual Report – multiple changes for 2025. Final report due March 10, 2025.

Treasurer's Report:

- Reports sent via email by Kelli.
- Discussed having a volunteer assistant to log transactions in Quicken. Pattie Coleman previously volunteered to do the computer work. She has experience as a previous treasurer. Kelli would remain the official treasurer. Linda will contact Patti to ascertain her interest.

DCLB Meeting:

- December meeting was attended by Kelli & Dave

Unfinished Business:

- 501(c)3 designation – no official news. Sarah reported she was made aware of some undefined legal issues.
- Grant – Tinicum was not approved for the COVID-19 ARPA Projects Fund Multi-Purpose Community Facilities Program. Funds were distributed to Chester and Philadelphia.

New Business

- General discussion on promoting library programs

Action Items:

- Dave will contact new security company.
- Linda will contact Patti Coleman re: volunteer financial assistance
- Maura to attend the February DCLB Meeting.
- Kelli to attend the March 17 commissioner's meeting.

Adjournment:

- Liza made a motion to adjourn the meeting, seconded by Kelli and approved unanimously. Meeting adjourned at 7:22pm.

Next Meeting: March 27th @ 6:30PM

Respectfully submitted,
Linda K West, Director